



Michael J. Simek, MD
*Board certified in physical medicine
and rehabilitation*
Subspecialty in sports medicine
Fellowship trained in interventional spine

Welcome to American Health Network spine & sport care

501 West Schrock Road
Suite 103
Westerville, OH 43081

3823 Trueman Court
Hilliard, OH 43026

Dear new patient:

Welcome to our practice and thank you for entrusting us with your medical care. We look forward to helping you address your health concerns. Before your first appointment, we want to share some information about our standard processes that we hope will be helpful to you.

Hours

Our clinic hours are 8 a.m. to 4 p.m., Monday – Friday. To make an appointment at any of our locations, please call 1-614-794-5069. If you get our voicemail, be sure to leave a message. Our staff checks for messages throughout the day. Our staff will try to get back to you the same business day, but please allow up to 48 hours.

Prescription refills:

If you need a prescription refilled, it can take up to 72 business hours for your request to be processed. Also, depending on the medication, you may need to be seen in the clinic first. We will let you know when your prescription is ready.

FMLA & disability paperwork:

There is fee of \$25 for FMLA and disability paperwork. In order for us to complete this paperwork accurately, please allow at least 7 calendar days for processing.

Arrival time

Plan on arriving 15 minutes before your appointment and have your ID and insurance cards with you. If you've had any recent imaging tests — MRIs, X-rays or CT scans — that are relevant to your visit, please bring those reports to your appointment. If you have a CD of your imaging study, bring that with you too.

Insurance information

Please bring your insurance card to each appointment. Copays are due when you check in. Payment may be made by cash, check or credit card.

If you have any questions regarding insurance, call our office and someone will be happy to help you. Also, be sure to check with your insurance provider to confirm that Dr. Simek is in your insurance network.

Injections

If you need a fluoroscopic injection, a consultation with someone on our care team is required before that appointment can be scheduled. Also, please make sure your insurance provider covers this type of injection.

Again, thank you for choosing American Health Network spine & sport care for your health care needs. We look forward to working with you.

Sincerely,

Dr. Michael J. Simek, MD, and Staff

The company does not discriminate on the basis of race, color, national origin, sex, age, or disability in health programs and activities.

We provide free services to help you communicate with us such as letters in other languages or large print. Or, you can ask for an interpreter. To ask for help, please call 888.255.2246.

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